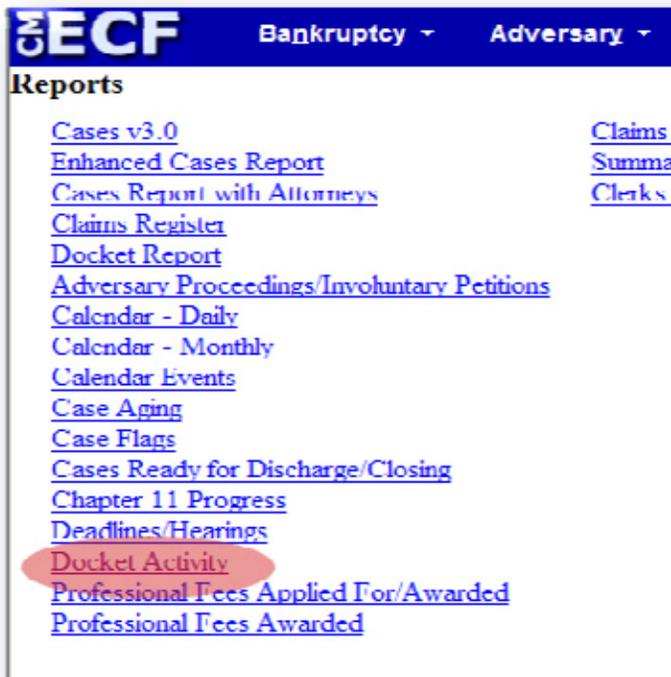


Accessing audio files from PACER

1. Login with your PACER account supplied by the PACER Service Center (800) 676-6856.
2. Select **Reports** from the blue menu bar.



3. Select the **Docket Activity Report**.



4. Select any desired filters, such as date range or case type.
5. From the **Category** field, select **audio**
6. Click on **Run Report**.

MECF Bankruptcy ▾ Adversary ▾ Query Reports ▾ Utilities ▾

Docket Activity

Case number

Judge Office Case type

Trustee Chapter Filer type

Category Event

Terminal 2, 4-7 Open cases Closed cases

Entered between to Summary Text
 Entered today and not QC'd Full Docket Text

Sort by

7. A list of all audio files for the given date range will be displayed. Click on the document number in the second column to access the PDF file that contains the embedded audio.

Docket Activity Report

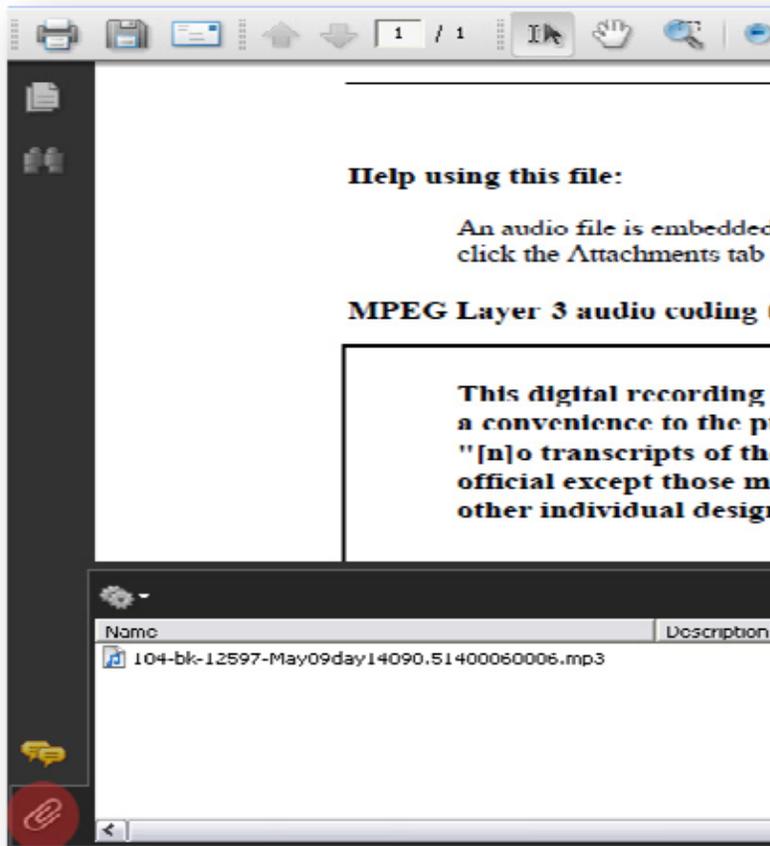
United States Bankruptcy Court – District of Rhode Island

Report Period: 5/1/2009 - 5/20/2009

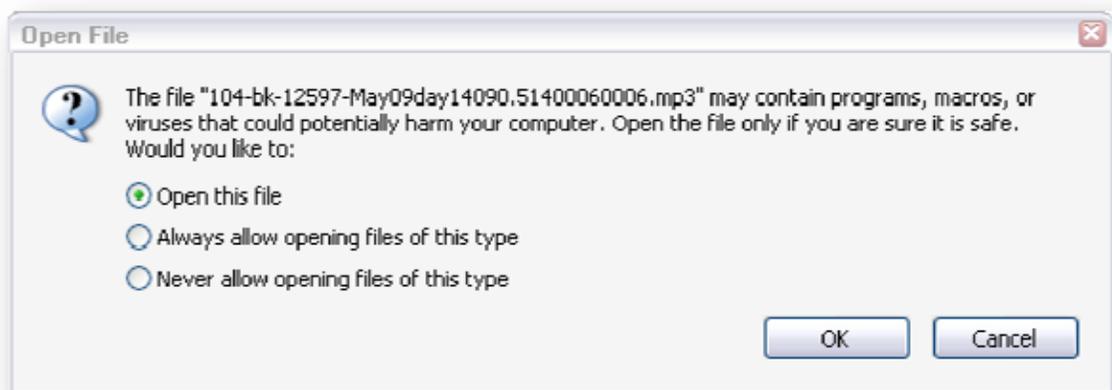
Case	Doc Id	Date Entered/Filed	Category/Event	Judge/Trustee	Notes
1:04-bk-12597 Robert H. Gornley Office: 1 Type: bk Chapter: 7 Assets: No	34	Entered: 05/15/2009 13:59:02 Filed: 05/15/2009	Category: audio Event:	Judge: Votolato Trustee: Geremia	Subm. by: admin Group: crt

8. The audio files are in MP3 format and embedded as an attachment to a PDF (you will need a program that can play MP3 files if you don't have one installed on your

PC/Notebook). Click the **Attachments** tab or paper clip icon (you will need the latest version of Adobe Acrobat Reader) to display a link to the MP3 file.



9. The Attachment window will then be shown. **Double Click** on the embedded audio file to open it (you can also click on the embedded audio file and then click **open** or **save**).



10. Adobe acrobat will then warn you of the dangers of opening attachments. Since these files are attached by the court directly they will be **virus free**. **Click OK** to open the file and your default audio player will pop-up and begin playing the audio file.