



## About Us

The U.S. Bankruptcy Court  
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Providence, RI 02903

## Contact Us

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*The rest of your office is  
going paperless, so why not  
bankruptcy notices? It's the  
organized, efficient, green  
thing to do!*

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# Free Electronic Bankruptcy Noticing ("EBN")

EBN is a free service that allows court notices to be transmitted electronically, delivering them faster and more conveniently.

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The Bankruptcy Noticing Center (BNC) manages the agreements between the courts and the creditors for creditors to receive their notices electronically

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## **There are lots of reasons to choose Electronic Bankruptcy Noticing:**

- You will receive notices days faster than the current postal service delivery time. Notice are sent electronically the SAME day the court produces them.
- EBN email is free and easy to implement. Toll-free telephone support is also provided at (877) 837-3424 to answer your questions.
- Notices normally sent to all your branch locations are sent to the central place you designate to process bankruptcy cases.
- Electronic notices are easy to forward to those who need to know.
- Notices stored on your computer are easier to find when you need it, never lost or mistakenly thrown away, and easily backed up.
- Electronic notices do not need to be scanned into your system or shredded when you are finished with them.

## **What's Required:**

- The latest version of Adobe Acrobat Reader software. If you don't have it, you can download it free of charge.
- Complete the online **Noticing Agreement** Sign-Up process at [ebn.uscourts.gov](http://ebn.uscourts.gov), then sign and mail the Agreement to the BNC to begin.

## **Why do I have to sign a Noticing Agreement?**

Bankruptcy Rule 9036, which authorizes electronic noticing, requires the recipient to request electronic noticing services in writing. The Noticing Agreement satisfies the rule and describes the electronic noticing process and roles of the parties so that there are no misunderstandings.

## **What is the legal authority for sending bankruptcy notices electronically?**

Notice recipients are able to register to receive their notices electronically pursuant to Federal Rules of Bankruptcy Procedure (Rules) 2002(g)(4) and 9036; and Federal Rule of Civil Procedure 5(b)(2)(E). The BNC contractor is an approved notice provider pursuant to Rules 2002(g)(4) and 9001(9).

## **Did you know?**

There are over 204,000 notices that are produced annual in our District by the Bankruptcy Noticing Center and less than 41% of them are transmitted electronically!