

TRANSCRIPT REQUEST INFORMATION & PROCEDURES

Official typewritten transcripts of the U.S. Bankruptcy Court's proceedings may be ordered by calling the Court Recorder Operator at 401.626.3145 (Jody Venuti). The estimated cost of the transcript is based on the number of pages and how quickly you want the transcript.

One hour of audio equals approximately 50 typed pages.

TYPE DELIVERY		COST
Ordinary	Up to 30 days	\$3.65/page
14-day	Up to 14 days	\$4.25/page
Expedited	Up to 7 days	\$4.85/page
Next Day**	24 hours	\$6.05/page
Hourly 2	hours	\$7.25/page

** A transcript that is estimated to be over 100 pages cannot be ordered on a Next Day basis.

Example: a two (2) hour hearing would be about 100 pages. If you want an ordinary transcript prepared, multiply 100 pages times \$3.65 per page. [100 x \$3.65 = \$365.00]

Remember, this is only an estimate. The actual cost will be determined by the transcriber and the requestor must pay the fee to the transcriber before the transcript is released unless another arrangement is made PRIOR to the production of the transcript. The transcriber will contact you for your billing information prior to starting the transcript. If necessary, you can contact our transcribers at the following phone numbers:

J & J Transcribers, Inc. 609.586.2311
Fiore Transcription Svc, Inc. 203.929.9992
Elite Transcription 479.872.8639
United Reporters, Inc. 866.534.338
Associated Reporters International, Inc. 800.523.7887

PROCEDURE

You can now order a transcript online through ECF:

1. Simply login to ECF.
2. Choose the Bankruptcy or Adversary tab.
3. Select other.
4. Enter your case number.
5. Select Request for Transcript from the list of the events and just follow the prompts
6. If the transcript you require has already been purchased by another party within the last 90 days, please contact the transcription company directly to purchase an additional copy.

** Prior to requesting a transcript, please review the transcript policy found on our website under Case Information > Transcript of Hearings > Transcript Policy.**