

**OFFICE OF THE CLERK  
UNITED STATES BANKRUPTCY COURT  
DISTRICT OF RHODE ISLAND**

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The Federal Center  
380 Westminster Street, 6th Floor  
Providence, Rhode Island 02903  
Website: [www.rib.uscourts.gov](http://www.rib.uscourts.gov)

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July 30, 2021

**SUBJECT:** Request for Quotations

**RFQ#:** USBC-21-01PAR

**JOB TITLE:** United States Bankruptcy Court Monthly Parking Agreement

**DEADLINE FOR SUBMISSION:** Monday, August 16, 2021, at 3:00 PM (EST)

**COVERAGE PERIOD:** September 1, 2021, through August 31, 2022 (12 months)

**OVERVIEW:** The United States Bankruptcy Court for the District of Rhode Island (Court) is seeking quotes for monthly parking arrangements. This is a request for **Open Market Pricing**. Pricing is being solicited to award a 12-month parking contract.

**REQUIREMENTS:**

1. Parking spaces not to exceed 8 vehicles
2. Parking availability Monday through Sunday (24/7)
3. Shared usage of the parking spaces by court personnel [the Court will utilize telework and in-person office staff will rotate]
4. Monthly billing statements
5. Open air parking only
6. Parking spots can be no further than 30 yards from the perimeter of the Federal Center, 380 Westminster Street, Providence, RI
7. In and out privileges during the day.

8. The Court reserves the right to decrease the number of monthly spaces should its needs change. Any change in the number of spaces per month will be made in writing at least 15 days before the next billing cycle.

**QUOTE SUBMISSION:**

1. Questions regarding this solicitation must be submitted via email to Lucia Cristina Leyva at [lucia\\_leyva@rid.uscourts.gov](mailto:lucia_leyva@rid.uscourts.gov) by **3:00 p.m. EDT on Friday, August 6, 2021**. Please include the RFQ Number: **USBC-21-01PAR** in the subject line of your email.
2. Responses to questions will be provided no later than **3:00 p.m. EDT on Wednesday, August 11, 2021**.
3. All quotes must be received no later than **3:00 p.m. EDT on Monday, August 16, 2021**.
4. Please direct all submissions to: Lucia Cristina Leyva at [lucia\\_leyva@rid.uscourts.gov](mailto:lucia_leyva@rid.uscourts.gov). Please include the RFQ Number: **USBC-21-01PAR** in the subject line of your email.

**SELECTION CRITERIA:** The Court will employ a “Lowest Bid” determination in selecting the successful service provider that meets all service requirements listed above. *The court will issue a purchase order to the successful service provider. By signing and returning the purchase order, it becomes the contract and incorporates all the terms of the RFQ. The Court reserves the right to cancel the contract and award it to the next lowest bidder who meets the service requirements if a signed purchase order is not received within 30 days of the award.*

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**PRICE QUOTE SHEET:**

The Court is soliciting pricing for monthly parking for a 12-month period for a maximum of 8 vehicles/spaces per month.

**PLEASE COMPLETE THE TABLE BELOW:**

<u>Section 1</u>	12-month Term: 9/1/21 –8/31/22
Monthly Cost per Space/Vehicle (Not to Exceed 8 Spaces/Vehicles)	\$
Total Monthly Cost (Not to Exceed 8 Spaces/Vehicles)	\$
12-Month Total	\$

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## VENDOR INFORMATION SHEET

Vendor Name	
Vendor Street Address	
Vendor City/State/ZIP	
Vendor Phone #	
Vendor FAX #	
Vendor E-mail address	
Vendor Web Site	
Tax ID #	
DUNS #	
Any discounts applied	
Printed or typed name	
Signature of authorized person	
Date Signed	

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**PURCHASE ORDER TERMS AND CONDITIONS**  
**Provisions and Clauses**

**1) Clause 2-90D, Option to Extend the Term of the Contract (APR 2013)**

- a. The judiciary may extend the term of this contract by written notice to the contractor no later than 30 days prior to the contract's current expiration date; provided that the judiciary gives the contractor a preliminary written notice of its intent to extend at least 60 calendar days before the contract expires. The preliminary notice does not commit the judiciary to an extension.
- b. If the judiciary exercises this option, the extended contract shall be considered to include this option clause.
- c. The total duration of this contract, including the exercise of any options under this clause, shall not exceed 60 months.

**2) Clause B-5 Clauses Incorporated by Reference (SEP 2010)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:  
<http://www.uscourts.gov/procurement.aspx>.

**3) The following clauses are included by reference:**

**Clause 3-3, Provisions, Clauses, Terms and Conditions - Small Purchases (JUN 2014)**

**Clause 3-160 Service Contract Act of 1965 (JUN 2012)**

**Clause 3-175, Fair Labor Standards Act and Service Contract – Price Adjustments (Multi-Year and Option Contracts) (JUN 2012)**

**4) Provision 3-5, Taxpayer Identification and Other Offeror Information (APR 2011)**

(a) Definitions. "Taxpayer Identification (TIN)," as used in this provision, means the number required by the Internal Revenue Service (IRS) to be used by the offeror in reporting income tax and other returns. The TIN may be either a social security number or an employer identification number.

(b) All offerors shall submit the information required in paragraphs (d) and (e) of this provision to comply with debt collection requirements of 31 U.S.C. 7701(c) and 3325(d), reporting requirements of 26 U.S.C. 6041, 6041A, and implementing regulations issued by the IRS. If the resulting contract is subject to the payment reporting requirements, the failure or refusal by the offeror to furnish the information may result in a 31 percent reduction of payments otherwise due under the contract.

(c) The TIN may be used by the government to collect and report on any delinquent amounts arising out of the offeror's relationship with the government (31 U.S.C. 7701(c)(3)). If the resulting contract is subject to payment recording requirements, the TIN provided hereunder may be matched with IRS records to verify the accuracy of the offeror's TIN.

(d) Taxpayer Identification Number (TIN): \_\_\_\_\_

TIN has been applied for.

TIN is not required, because:

Offeror is a nonresident alien, foreign corporation or foreign partnership that does not have income effectively connected with the conduct of a trade or business in the United States and does not have an office or place of business or a fiscal paying agent in the United States;

Offeror is an agency or instrumentality of a foreign government;

Offeror is an agency or instrumentality of the federal government.

(e) Type of organization:

sole proprietorship;

partnership;

corporate entity (not tax-exempt);

corporate entity (tax-exempt);

government entity (federal, state or local);

foreign government;

international organization per 26 CFR 1.6049-4;

other \_\_\_\_\_.

(f) Contractor representations.

The offeror represents as part of its offer that it is , is not,  51% owned and the management and daily operations are controlled by one or more members of the selected socio-economic group(s) below:

Women Owned Business

Minority Owned Business (if selected, then one sub-type is required)

Black American

Hispanic American

Native American (American Indians, Eskimos, Aleuts, or Native Hawaiians)

Asian-Pacific American (persons with origins from Burma, Thailand, Malaysia, Indonesia, Korea, The Philippines, U.S. Trust Territory of the Pacific Islands (Republic of Palau), Republic of the Marshall Islands, Federated States of Micronesia, the Commonwealth of the Northern Mariana Islands, Guam, Samoa, Macao, Hong Kong, Fiji, Tonga, Kiribati, Tuvalu, or Nauru)

Subcontinent Asian (Asian-Indian) American (persons with origins from India, Pakistan, Bangladesh, Sri Lanka, Bhutan, the Maldives Islands, or Nepal)

Individual/concern, other than one of the preceding.

## 5) Provision 4-1, Type of Contract (JAN 2003)

The judiciary plans to award a firm-fixed price contract under this solicitation, and all offers shall be submitted on this bases. Alternate offers based on other contract types won't be considered.

## 6) Provision B-1, Solicitation Provisions Incorporated by Reference (SEP 2010)

This solicitation incorporates one or more solicitation provisions by reference, with the same force and effect as if they were given in full text. Upon request, the contracting officer will make their full text available. The offeror is cautioned that the listed provisions may include blocks that must be completed by the offeror and submitted with its quotation or offer. In lieu of submitting the full text of those provisions, the offeror may identify the provision by paragraph identifier and provide the appropriate information with its quotation or offer. Also, the full text of a solicitation provision may be accessed electronically at this address:

<http://www.uscourts.gov/procurement.aspx>.

The following provisions are included by reference:

## 7) Provision 4-155, Alternate Awards (JUN 2014)