# **Clean Copy**

# **RULE 3015-1 CHAPTER 13 PLAN [Modified 5/10/16]**

- (a) Form of Plan. For all cases filed on or after April 1, 2009, the original [initial] Chapter 13 plan shall conform to RI Local Form 3015-1.1, with such alterations as may be appropriate to suit the circumstances. Additionally, each plan shall contain the following:
  - (1) **Signature**(s). Every plan or amendment thereto shall be signed by the debtor, and
  - (2) **Date**. Every plan or amendment thereto shall be dated as required by Fed. R. Bankr. P. 3015(c).
- **(b) Filing the Chapter 13 Plan and Service of Plan on all Creditors and Interested Parties**. The debtor's attorney, or the debtor, if pro se, must, in addition to the time requirements for filing the Chapter 13 Plan with the court pursuant to Fed. R. Bankr. P. 3015(b), must also serve a copy of the proposed Chapter 13 plan on the Chapter 13 trustee, all creditors and all interested parties within twenty-four (24) hours of its filing with the Court. A certificate of service evidencing compliance with this rule shall be filed with the Court within fourteen (14) days thereafter.
- **(c) Modification of Secured Claim**. A debtor who, proposes to modify a secured claim pursuant to 11 U.S.C. 506 shall do so as part of the Chapter 13 plan, or by the filing of an adversary proceeding.
  - (1) Service of the Plan where Secured Claims are being modified. If the chapter 13 plan includes a motion to modify a secured claim, the Plan shall be served in accordance with the requirements of R.I. LBR 9013-3(b)(1). The plan shall be accompanied by a certificate of service filed in accordance with the requirements of R.I. LBR 9013-3(d) and (e).
  - (2) **Response**. Any party objecting to the original chapter 13 plan, including any motions contained therein, must file an opposition to the plan and/or motion(s) no later than seven (7) days before the hearing on confirmation.
  - (3) Supplemental Schedules I and J. In conjunction with any motion to modify secured claim, the Debtor shall file Supplemental Schedules I and J no later than seven (7) days prior to the confirmation hearing date if the Debtor's income and/or expenses as listed in their originally filed or amended Schedules I and/or J will change if said motion is allowed.
  - (4) Service of a proposed order regarding modification of a secured claim filed on completion of a Chapter 13 Plan. On completion of a chapter 13 plan, any proposed order regarding a secured claim modified by the plan, including one

seeking a declaration that the lien of the secured creditor is voided in accordance with the plan provisions, shall be served in accordance with the requirements of R.I. LBR 9013-3(b)(1) and shall be accompanied by a certificate of service filed in accordance with the requirements of R.I. LBR 9013-3(d) and (e).

# RULE 9013-3 SERVICE OF MOTIONS AND FILING OF CERTIFICATES OF SERVICE [Modified 5/10/16]

- (a) Service of Motions. In all instances not otherwise covered by the Federal Rules of Bankruptcy Procedure or these local rules, all motions filed with the Court shall be served on the following parties:
  - (1) the local office of the U.S. Trustee, with the exception of motions for relief from stay in Chapter 7 cases and all motions filed in Chapter 13 cases;
  - (2) any case trustee;
  - (3) any other party affected by the motion or having entered an appearance in the case or requested notice in the case (utilizing to the extent applicable, the addresses listed on the most recent Mailing Matrix by Case Report, see part (d)(2) below);
  - (4) the Debtor's attorney or debtor, if pro se; and
  - (5) the chapter 13 trustee may serve any pleading on a chapter 13 debtor directly in addition to service on counsel of record.
- **(b) Service of Special Matters.** With respect to the following types of filings, in addition to the service requirements listed in (a) above, service shall also be made as follows:
  - (1) Motion to Modify Secured Claim contained in a Chapter 13 Plan, Amended Plan, or by separate Motion; or Proposed Order Regarding Modification of a Secured Claim Filed on Completion of a Chapter 13 Plan:
    - (A) the Plan, Motion and/or Proposed Order shall be served, by first class and certified mail on the lien holder;
    - **(B)** If the lien holder is an insured depository institution, in the manner prescribed by <u>Fed. R. Bankr. P. 7004(h)</u>, including being addressed to a named officer of the institution by title, unless one of the other provisions of Fed. R. Bankr. P. 7004(h) applies, *and in addition*:
      - (i) on the mailing address on the proof of claim form, attention to the person executing the claim, if such claim form has been filed at the time service is made, *or if not applicable*

- (ii) on any registered agent authorized to receive service of process for the institution.
- **(C)** If the lien holder is other than an insured depository institution:
  - (i) on the mailing address on the proof of claim form, attention to the person executing the claim, if such proof of claim form has been filed at the time service is to be made, *or if not applicable*,
  - (ii) at the payment address to which the debtor makes monthly payments on account of the claim.

• • •

R.I. Bankr. Form 3015-1.1 (Rev. 5/10/16)

# UNITED STATES BANKRUPTCY COURT FOR THE DISTRICT OF RHODE ISLAND

IN RE:	CHAPTER 13 CASE NO.
Debtor(s)	CASE NO.
CHAPTER 13 PLAN AND A	PPLICABLE MOTIONS DESIGNATED BELOW:
	<ul> <li>( ) MOTION TO AVOID LIEN(S)</li> <li>( ) MOTION TO MODIFY SECURED CLAIM(S)</li> <li>( ) MOTION TO ASSUME/REJECT LEASE(S)</li> </ul>
FILE A TIMELY WRITTEN OBJEC confirmed and become binding on you	this plan and/or any motions contained within, you MUST TION. This plan and any motions contained within may be without further notice or hearing unless a written objection ore the hearing date on confirmation, which is scheduled for
filed with the Court no later than seven (3015-3(b)(1). If you mail your objection enough so that the Court will receive it	nust include the specific reasons for your objection, and must be (7) days before the hearing date on confirmation. <i>See</i> R.I. LBR to confirmation to the Court for filing, you must mail it early on or before the deadline stated above. You must also serve an the debtor(s), the attorney for the debtor(s), and the Chapter 13 I in the notice of the meeting of creditors.
oppose the proposed plan of the debto enter an order confirming the plan and to confirmation of the proposed plan	not take these steps, the Court may decide that you do not or(s), including any motions contained in the plan, and may I granting the motions. Any creditor's failure to timely object or any of the above checked motions shall constitute the at of its claim as proposed, pursuant to 11 U.S.C. Section
DISCHARGE: (Check one)	PLAN PROVISIONS
, , , ,	rge of debts pursuant to Section 1328(a).
	a discharge of debts because the debtor has previously received

NOTICE OF SPECIAL PROVISIONS: (Check if applicable)
( ) This plan contains special provisions that are not included in the standard plan as approved by the U.S. Bankruptcy Court for the District of Rhode Island. Those provisions are set out in the OTHER PLAN PROVISIONS section of this plan.
I. PLAN PAYMENTS
<b>A.</b> Payments by the debtor of \$ per month for months. Pursuant to U.S.C. § 1326(a)(1), unless the Court orders otherwise, the debtor shall commence making payments not later than 30 (thirty) days after the date of the filing of the plan or the order for relief, whichever is earlier.
<b>B.</b> In addition to the above specified plan payments, other lump sum payments from any source (describe specifically) shall be paid to the trustee as follows:
C. For amended plans:
(1) The plan payments by the debtor shall consist of the total amount previously paid (\$) added to the new monthly payment in the amount of \$ for the remaining months of the plan for a total base amount, as amended, of \$, plus other payments and property stated in Paragraph B above.
(2) The payment amount shall change effective.
<b>D.</b> Payments to the trustee shall be sent to the following address:
Office of the Standing Chapter 13 Trustee P.O. Box 2561 Providence, Rhode Island 02906
II. ADMINISTRATIVE COSTS
<b>A. Attorney's Fees.</b> The attorney for the debtor(s) has received \$ of the total initial attorney fee of \$ The remainder of the initial fee shall be paid through the plan. The attorney for the debtor(s) requests additional payment in the amount of \$ for

**B. Trustee's Costs.** The trustee shall be entitled to reimbursement of fees and costs up to the statutory maximum on each disbursement made by the trustee, regardless of whether it is paid prior to or following confirmation.

Therefore, the total attorney fee to be received in this case will be \$\_\_\_\_\_\_.

representing the debtor in the Court's loss mitigation program, or a loss mitigation program outside of the

Court. This fee will be paid through the plan.

# III. FILING OF PROOFS OF CLAIM

- **A.** The trustee shall only distribute payments, including adequate protection payments, to creditors who have actually <u>filed</u> proofs of claim, or have had a proof of claim filed on their behalf, (including adequate proof of security) with the Court that are deemed allowed pursuant to 11 U.S.C. Section 502(a).
- **B.** The trustee shall mail payments and provide notices to the address provided on the filed proof of claim or amended proof of claim or filed name or address change or assignment or transfer of claim filed with the Court.

# IV. SECURED CLAIMS

**A.** Mortgages and Other Direct Payments by Debtor. Payments will be made outside the plan according to the original contract terms, with no modification of contract terms and with liens retained.

Name of Creditor	Description of Collateral	Contractual Monthly Payments	Principal Balance of Claim	Contract Rate of Interest
		\$	\$	%
		\$	\$	%
		\$	\$	%
		\$	\$	%

# **B.** Prepetition Arrearages.

- (1) For purposes of this Plan, Prepetition Arrearages shall include all sums included in the allowed claim and shall have a "0" balance upon entry of the Discharge Order in this case.
  - (2) No interest will be paid on Prepetition Arrearages unless otherwise stated.
- (3) Payments made by the Trustee on Debtor's Prepetition Arrearages shall be applied only to those Prepetition Arrearages and not to any other amount owed by Debtor to the Secured Creditor.
  - (4) Information Regarding the Arrearages:

Secured Creditor	Description of Collateral Including Address	Arrearage Amount	Total to be paid in Plan
	\$	\$	\$
	\$		

(5) If Debtor pays the amount(s) specified in section (4) (above), while making all required Post-Petition Payments (see below), Debtor's mortgage will be reinstated according to its original terms, extinguishing any right of the Secured Creditor to recover any amount alleged to have arisen prior to the filing of Debtor's petition.

# Check if applicable

# [ ] Motion to Modify Secured Claims

The debtor(s) hereby moves the Court to value the collateral of each of the creditors described in Section C below (except those creditors whose claims are classified to be paid directly or to be paid in full by the Chapter 13 Trustee where Section 506(a) does not apply) at the collateral value stated. To the extent that the amount of the debt of any such creditor exceeds the stated collateral value, the debtor(s) hereby moves the Court that said difference be treated in the Chapter 13 plan as a general unsecured claim without priority. The debtor(s) further moves the Court that the lien of each creditor listed upon the collateral listed herein above be satisfied upon payment of the collateral value and the issuance of the debtor(s) discharge.

Pursuant to R.I. LBR 3015-1(c)(1), if the plan includes a motion to modify secured claim, the plan must be served in accordance with the requirements of LBR 9013-3(b)(1).

**C. Secured Claims Paid According to Modified Terms.** These amounts will be paid in the plan according to modified terms, and liens retained until entry of discharge. The excess of the creditor's claim will be treated as an unsecured claim. Any claim listed as "NO VALUE" in the "Modified Principal Balance" column below will be treated as an unsecured claim. THE LIENS WILL BE AVOIDED OR LIMITED IN THE PLAN OR AN ADVERSARY ACTION WILL BE FILED UNDER SECTION 506(a) TO DETERMINE THE EXTENT, VALIDITY, AND PRIORITY OF THE LIEN (Select method in last column):

Name of Credito	Description of Collateral	Value of Collateral	Modified Principal	Interes t Rate	Total Plan	Mortgag e	Is Appraisa	Plan* or Adversary
r	including Address		Balance		Payment	Position	l ,	Action?
	and whether a				S	$(1^{st}, 2^{nd},$	attached	
	Primary Residence					3 <sup>rd</sup> )	to Plan?	
		\$	\$	%	\$			
		\$	\$	%	\$			
		\$	\$	%	\$			
		\$	\$	%	\$			

\* PLAN INDICATES THAT THE DEBTOR PROPOSES TO AVOID OR LIMIT THE LIEN OF THE CREDITOR IN THIS PLAN. CONFIRMATION OF THE PLAN SHALL CONSTITUTE A FINDING OF VALUATION PURSUANT TO SECTION 506(a). NO ADVERSARY COMPLAINT OR FURTHER MOTION WILL BE FILED AND THE LIEN WILL BE AVOIDED. IF THE CREDITOR WISHES TO CONTEST THE AVOIDANCE OF THE LIEN, THE CREDITOR MUST FILE AN OBJECTION TO THE ABOVE MOTION TO MODIFY SECURED CLAIM AND THIS PLAN. OTHERWISE CONFIRMATION OF THE PLAN WILL AVOID THE LIEN.

#### D. Surrender of Collateral

Name of Creditor	Description of Collateral to be Surrendered

Check if ap	plicable:				
		the creditors li		ns efore the Rhode Island s the respective city or	
Creditor	Judgment Book and Page	Registry	Judgment Date	Date of Recording	Ar
1.					
2.					
The deb		oves the Court		iding the judicial liens t	ınon tl
_	ot to D I I RD 4003.				apon u
	with the requirement			to avoid lien, it must	•
accordance	with the requirement Avoidance. The o	nts of LBR 901	13-3(b)(2).	to avoid lien, it must	be ser
E. Lier Section 522(	with the requirement Avoidance. The o	nts of LBR 901	13-3(b)(2).	the following creditors	be ser
E. Lier Section 522(	with the requirement Avoidance. The off):	nts of LBR 901	o avoid the liens of	the following creditors	be ser
E. Lier Section 522(	with the requirement Avoidance. The off):	nts of LBR 901	o avoid the liens of	the following creditors	be ser
E. Lier Section 522(	with the requirement Avoidance. The off):	nts of LBR 901	o avoid the liens of	the following creditors	be ser

# V. PRIORITY CLAIMS

**PRIORITY CLAIMS.** All claims entitled to priority under 11 U.S.C. Section 507 and 1322 shall be paid in full in deferred cash payments, except for priority claims under Section 507(a)(1)(B), unless the holder of the particular claim agrees to a different treatment of such claim.

**A. Domestic Support Obligations ("DSOs").** All postpetition DSOs, including postpetition DSOs assigned to a governmental unit, will be paid directly to the holder by the debtor(s) or to the assignee of the claim and not through the Chapter 13 Trustee unless otherwise specified under the "Other Plan

Provi	isi	ons" section of the plan.
1		[ ] None
2	·.	[ ] DSO applies.
		O Prepetition Arrearages. Owed to DSO Holders Under 11 U.S.C. Section 507(a)(1)(A), or ed to a governmental unit, to be paid in full through the Chapter 13 plan.
1		[ ] None
2	·.	Name of holder Amount of Arrearage
		(i)
		(ii)
C. F	ri	iority Claims Other Than DSOs.
_		ority claims other than DSOs shall be paid in full on a pro rata basis after the payment in full of al riority claims.
(	1)	[ ] None
		The names and amounts of all claims entitled to priority under 11 U.S.C. Section 507, other than Os:
<u>N</u>	Vai	me <u>Claim Amount</u>
,	i) ii)	

# VI. <u>UNSECURED CLAIMS</u>

General Unsecured Claims Not Separately Classified. General unsecured claims shall be paid on a pro rata basis with payments to commence after the payment of all administrative, secured and priority unsecured claims in full.

**A.** Claims of Unsecured Nonpriority Creditors Specially Classified. Includes unsecured claims, such as co-signed unsecured debts, that will be paid in full even though all other unsecured claims may not be paid in full.

Name of Creditor	Reason for S Classificat	-	Amount Claim		erest late	Total	Payment
B. Claims of General variable for distributividend of crovides for a specifical culates that a minimal he liquidation test for paid to unsecured, a Check if applicable:	tion to unsecured comes of their claims to set amount to be pure of \$	reditors on a s. This perce paid into the must be p e debtor calc	n pro rata lentage is for plan, not a aid to unseculates that a	pasis, whice calculation percentage cured credit minimum	h represent purpose of the ors in ors	sents and ses only debt. 'debt.'	estimated The Plan The debtor omply with
[ ] Motion to	o Assume or Reject	Executory C	ontracts an	d Unexpir	ed Leas	<u>es</u>	
A. The debtor(s) move payments due after the fi							If assumed
B. Unless otherwise preases or contracts over a						aults on	the assumed
Creditor	<u>A</u> :	ssume or Reje	<u>ect</u>				Amount of d in Plan
1. 2.							
2.	. EXECUTORY CO	ONTRACTS	AND UNE	XPIRED I	LEASES	<u>3</u>	
2. VII	CONTRACTS AND	UNEXPIRE	D LEASES	. The follo	wing ex	ecutory	
2. VII  EXECUTORY Cand unexpired leases a	CONTRACTS AND	UNEXPIRE	D LEASES	. The follo	wing ex	ecutory jected (s	

# VIII. CALCULATION OF PLAN PAYMENT

A.	Secured claims (Section IV Total):	\$
		т

<b>B.</b> Priority claims (S	Section V Total):		\$			
<b>C.</b> Administrative of	laims (Section II To	otal):	\$			
<b>D.</b> General unsecure	General unsecured claims (Section VI Total):					
E. Separately classi	fied unsecured clair	ms (Section IV A Total):	\$			
F. Total of (A) thro	ugh (E) above:		\$			
		ding Chapter 13 trustee's fee be paid into the Chapter 13 pla	n:			
<b>Total Cost of Pl</b>	an:		\$			
<b>H.</b> Divide (G) Cost	of Plan by Term of	Plan:	months			
I. Round up to near	rest dollar:					
Monthly Plan P	ayment:		\$ (enter this amount on page 2)			
	IX.	LIQUIDATION ANALYSIS	<u>S</u>			
A. Real Estate:						
Address Fair Market		Value Recorded	Liens (Schedule D)			
		\$	\$			
		\$	\$			
Total Net Equity in I	Real Property:		\$			
Less Exemptions (Sc	hedule C):		\$			
Amount Available in	a Chapter 7:		\$			
B. Automobile (De	scribe year, make a	nd model):				
	Value \$	Lien \$	Exemption \$			
	Value \$	Lien \$	Exemption \$			
Net Value of Equity:	\$					
Less Exemptions (Sc	hedule C): \$					
Available Chapter 7:	\$					
Less Exemptions (So Available Chapter 7:	shedule C): \$		is necessary)			

Available Chapter 7: \$
1
<b>SUMMARY</b> ( <b>Total amount available under Chapter 7</b> ) calculated based upon Net Equity (A and plus Other Assets (C) less any claimed exemptions:
TOTAL AMOUNT AVAILABLE UNDER CHAPTER 7: \$
Additional Comments regarding Liquidation Analysis:

# X. GENERAL PROVISIONS

- 1. Unless otherwise ordered, any creditor holding a claim secured by property which is removed from the protection of the automatic stay, whether by judicial action, voluntary surrender, or through operation of the plan, will receive no further distribution from the trustee, unless an itemized proof of claim for any deficiency is filed within one-hundred twenty (120) days (or such other period as the Court orders) after the removal of the property from the protection of the automatic stay. For purposes hereof, the removal date shall be the date of the entry of the order confirming the plan, modifying the plan, or granting relief from stay, as applicable. This also applies to creditors who may claim an interest in, or lien upon, property which is removed from the protection of the automatic stay of another lien holder or released to another lien holder.
- 2. If a claim is listed in the plan as secured and the creditor files a proof of claim as an unsecured creditor, the creditor shall be treated as unsecured for purposes of distribution and for any other purpose under the plan.
- 3. Unless otherwise ordered by the Court, all property of the estates as defined in 11 U.S.C. §§ 541 and 1306, including, but not limited to any appreciation in the value of real property owned by the Debtor(s) as of the commencement of the case, shall remain property of the estate during the term of the Plan and shall vest in the Debtor(s) only upon closing of the case. All property of the estate shall remain within the exclusive jurisdiction of the Bankruptcy Court.
- 4. Confirmation of the plan shall impose a duty on the holders and/or servicers of claims secured by liens on real property to apply the payments received from the trustee on the prepetition arrearages, if any, only to such arrearages; to deem the prepetition arrearages as contractually cured by confirmation; to apply the direct mortgage payments, if any, paid by the trustee or by the debtor(s) to the month in which they were made under the plan or directly by the debtor(s), whether such payments are immediately applied to the loan or placed into some type of suspense account; to notify the trustee, the debtor(s) and the attorney for the debtor(s) of any changes in the interest rate for an adjustable rate mortgage and the effective date of the adjustment; to notify the trustee, the debtor(s) and attorney for the debtor(s) of any change in the taxes and insurance that would either increase or reduce the escrow portion of the monthly mortgage payment; and to otherwise comply with 11 U.S.C. Section 524(i).
- 5. All contractual provisions regarding arbitration or alternative dispute resolution are rejected in connection with the administration of this Chapter 13 case.

# XI. ADDITIONAL CREDITOR DUTIES

#### **Additional Terms Applicable to Creditors**

See Federal Rule of Bankruptcy Procedure 3002.1 - Notice Relating to Claims Secured by Security Interest in the Debtor's Principal Residence.

# XII. ADDITIONAL DEBTOR DUTIES

- 1. Insurance. Debtor shall maintain insurance as required by law, contract, security agreement or Order of this court.
- 2. Payment Records to Trustee. Debtor shall keep and maintain records of payments made to Trustee.
- 3. Payment Records to Secured Creditor(s). Debtor shall keep and maintain records of post-petition payments made to Secured Creditor(s).
- 4. Domestic Support Obligation(s). Under 11 U.S.C. § 1325(a)(8) and § 1328(a), if the debtor owes domestic support obligations, whether owed at the time of filing or incurred during the pendency of the bankruptcy case, the debtor must file a certification with the Chapter 13 Trustee stating that all such payments due under the plan have been paid before a discharge order may enter. Debtor shall maintain a record of all domestic support obligation payments paid directly to the recipient pursuant to a separation agreement, divorce decree, applicable child support collection unit order or other court's order.
- 5. Change in Address. Debtor must notify the court and the Trustee if the address or contact information changes during the pendency of the case. Notification must be made in writing within fifteen (15) days of when the change takes place.
- 6. Disposal of Property. The Debtor(s) shall not transfer, sell, encumber, or otherwise alienate property of the estate with a value of more than \$1,000 other than in accordance with the confirmed Plan or other order of the Bankruptcy Court. The Debtor shall be responsible for preserving and protecting all property of the estate.

# XIII. OTHER PLAN PROVISIONS

This section applies only to the Debtor's Real Property Used as a Principal Residence.

# **LOSS MITIGATION: (Optional)**

☐ By checking this box, the Debtor expresses an interest in discussing loss mitigation (such as a loar
nodification, loan refinance, short sale, or surrender in full satisfaction) concerning the Debtor's Rea
roperty Used as a Principal Residence. List the property and/or the Secured Creditor(s) below:

modification, loan refinance, short sale, or surrender in full satisfaction) concerning the Debtor's Reproperty Used as a Principal Residence. List the property and/or the Secured Creditor(s) below:		
The Debtor hereby permits the Secured Creditor(s) listed above to contact (check all that apply):		
$\Box$ The Debtor directly.		
☐ Debtor's bankruptcy counsel.		

Other:	
(Debtor is not required to dismiss this bankruptcy Petition during agreement reached during the loss mitigation discussions may be and the terms may be set forth in Section XII, below.)	
PLAN SERVICE AND SIGNATURES:	
Pursuant to the R.I. LBR 3015-1(b), the Debtor or his/her cou Chapter 13 Plan upon the Chapter 13 Trustee, all creditors and in of service accordingly. In addition, if the Debtor has included a Motion to Avoid Lien in this plan, the Debtor must also comply in R.I. LBR 9013-3(b).	nterested parties, and to file a certificate lotion to Modify Secured Claim and/or a
Debtor's counsel	Date
Address:	
Telephone #:	
I/We declare under penalty of perjury that the information provid applicable Motion(s) to Modify Secured Claims; Motion(s) to Collateral; and Motion(s) for Assumption and Rejection of Executo all matters set forth herein, are true and correct to the best of our	Avoid Certain Liens; Motion to Value tory Contracts and Unexpired Leases, as
Debtor	Date
Co-Debtor	Date