

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF RHODE ISLAND**

**ELECTRONIC CASE FILING (ECF) SYSTEM
ATTORNEY USER AGREEMENT**

By submitting this User Agreement, Participant agrees to abide by the following rules:

1. The System is for use only in cases designated by the United States Bankruptcy Court for the District of Rhode Island. The System may be used to file and view electronic documents, docket sheets, and notices.
2. An attorney/participant's password issued by the Court combined with the user's identification (login), serves as and constitutes the attorney/participant's signature. Therefore, an attorney/participant must protect and secure the password issued by the Court. If there is any reason to suspect the password has been compromised in any way, such as resignation or reassignment of the person with authority to use the password, it is the duty and responsibility of the attorney/participant to immediately notify the Court. The Court will immediately delete the password from the electronic filing system and issue a new password. Electronically filed documents must include a signature block that sets forth the name, address, telephone number, and the attorney's bar registration number. In addition, the name of the Filing User under whose log-in and password the document is submitted must be preceded by an "/s/" and typed in the space where the signature would otherwise appear.
3. Pursuant to Federal Rule of Civil Procedure 11 and Federal Rule of Bankruptcy Procedure 9011, every pleading, motion and other paper (except creditor lists, schedules, statements or amendments thereto) shall be signed by at least one attorney of record or, if the party is not represented by an attorney, all papers shall be signed by the party. The user log-in and password required to submit documents to the CM/ECF system serve as the Filing User's signature on all electronic documents filed with the Court. They also serve as a signature for purposes of Fed. R. Bankr. P. 9011, the Federal Rules of Bankruptcy Procedure, the local rules of this Court, and any other purpose for which a signature is required in connection with proceedings before the Court. Electronically filed documents must include a signature block that sets forth the name, address, telephone number, and the attorney's bar registration number. In addition, the name of the Filing User under whose log-in and password the document is submitted must be preceded by an "/s/" and typed in the space where the signature would otherwise appear.

4. Participant understands that all documents requiring a filing fee that are filed in the System must be paid electronically by Participant as Filing User using one of the accepted credit cards. Participant further acknowledges that payment for the filing should be made on the date the document is submitted to the Court and that failure to make the payment on the date of the filing will result in being automatically locked out of the System, and further action taken by the Court to collect any outstanding fees, as necessary.
5. A Filing User's Login and Password constitutes: (1) consent to receive notice electronically and waiver of the right to receive notice by first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D) and Federal Rules of Bankruptcy Procedure 7005 and 9036; (2) consent to electronic service and waiver of the right to service by personal service or first class mail pursuant to Federal Rule of Civil Procedure 5(b)(2)(D) and Federal Rule of Bankruptcy Procedure 7005, except with regard to service of a summons and complaint. Waiver of service and notice by first class mail applies to notice of the entry of an order or judgment. See also, Local Rule 5005-4.
6. A user accesses Court information via the Court's Internet site or through the Public Access to Court Electronic Records ("PACER") Service Center. Although the Court manages the procedures for electronic filing, all electronic public access to case file documents occurs through PACER. A PACER login is required in addition to the password issued by the Court. To register for PACER, a user must complete the online form or submit a registration form, available on the PACER web site (<http://pacer.psc.uscourts.gov>).
7. By submitting this User Agreement, Participant agrees to abide by R.I. Local Bankruptcy Rule 5005-4.
8. By submitting this User Agreement, Participant avers that he/she is a member in good standing of the Rhode Island Federal Bar or is a member in good standing of the Federal bar in any state.