OFFICE OF THE CLERK
UNITED STATES BANKRUPTCY COURT
DISTRICT OF RHODE ISLAND

The Federal Center
380 Westminster Mall, 6th Floor
Providence, Rhode Island 02903
website: www.rib.uscourts.gov

Susan M. Thurston
Clerk of Court

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August 28, 2000

RE: Electronic Bankruptcy Noticing Now Available

Dear Bankruptcy Noticing Recipient:

I am pleased to announce that The United States Bankruptcy Court for the District of Rhode Island, is now offering a new way for you to receive bankruptcy notices from the court. You may now choose to receive overnight bankruptcy notices via Internet e-mail or transmitted as a fax to your office. Electronic noticing will provide notices days faster than the U.S. Mail.

Should you elect the Internet e-mail alternative, your e-mail provider must provide a return receipt to confirm that the notice was properly delivered to your e-mail account. The notice will be attached to the message as a file in Adobe's Portable Document Format (PDF). A free PDF reader plug-in is available from Adobe's web site.

Please visit the Electronic Bankruptcy Noticing web page at www.EBNuscourts.com for detailed information about this new free electronic noticing service including a list of known return receipt e-mail providers, the *Electronic Noticing Implementation Guide* and *Electronic Bankruptcy Noticing Questions and Answers*. An *Electronic Bankruptcy Noticing Agreement* must be signed and returned to the BNC to initiate this service. This form is available on the web site and should be submitted directly to the BNC.

Your participation in the free electronic bankruptcy noticing program is encouraged, since we believe it will offer many benefits to you and the court. If you choose not to participate, you will continue to receive printed bankruptcy notices in the mail, just as you do now.

For complete electronic noticing information, visit the electronic noticing web page at www.EBNuscourts.com or call the Bankruptcy Noticing Center toll-free at 1-877-837-3424 for free technical support or to obtain a copy of an *Electronic Bankruptcy Noticing Agreement*.

Sincerely,

Susan M. Thurston
Clerk of Court

United States Bankruptcy Court
Direct BNC Sign-up Agreement
Electronic Bankruptcy Noticing Agreement

(To initiate electronic bankruptcy noticing via fax or Internet e-mail with PDF attachment.)

Company or Law Firm Name of Subscriber: _____
OR Individual Name of Subscriber: _____

District of: _____

The court is requested to transmit bankruptcy notices electronically through the Bankruptcy Noticing Center (BNC) pursuant to Federal Rule of Bankruptcy Procedure 9036.

This Agreement is provided by the U.S. Bankruptcy Court and may not be altered or changed in any manner. If you, or your company, wish to receive bankruptcy notices from this court electronically instead of through the US mail, please complete this Agreement indicating one of the electronic methods offered and mail or fax it to the court's noticing contractor at:

BAE Systems - Attention BNC Dept.
11400 Commerce Park Drive
Reston, VA 20191
Fax: (703) 758-7370

For Additional Information: EBN web page www.EBNuscourts.com and toll free help line 1-877-837-3424

How the Program Works:
Redundant Mode. Entities that complete and return this form to the BNC will have EBN service initiated in approximately two weeks. If you choose the Internet e-mail with a copy of the notice attached in Adobe Portable Document Format (PDF) format method, your e-mail system must return a Delivery Status Notification (DSN) receipt upon notice delivery. For a list of known DSN e-mail providers and a link to download the required free PDF viewer software from Adobe Systems, visit the EBN web page at : http://www.EBNuscourts.com. The BNC will initially conduct a test to confirm that your e-mail account will return the required DSN receipt or that the fax number is working. During the first 30 days of EBN service, the BNC will send the notice electronically as well as mail the paper copy to allow you to confirm the process is working properly. Whether fax or e-mail, upon expiration of the 30 day redundant mode (redundant mode begins from the date the BNC sets up your service, not the date of your first EBN notice) all future notices processed by the BNC for this court will only be sent electronically without further notice.

Name Matching. The BNC software will attempt to match the name and address provided on this form to the address included in the court's notice instructions. In most cases, the addresses in the court's computer files are provided by the debtor. The BNC software will attempt to match the name (without punctuation) and address and send the notice electronically. If the recipient name and address in the court's notice instructions do not match the name and address on this form, the BNC will mail the notice. If applicable, submit additional names and addresses that debtors designate for you or your company to the BNC. **You must notify the BNC should your e-mail, fax, or names and addresses used for electronic noticing change.**

In Case of Error. The BNC maintains a record confirming delivery of the electronic notice. If the BNC is unable to confirm receipt of the delivery for any reason, the notice will be printed and mailed the following day. The BNC will not retransmit notices. Should electronic noticing delivery to you be unsuccessful three consecutive times, the service will be terminated without further notice and only mailed copies will be sent. Please contact the BNC to resolve the issue and have electronic noticing service reinstated. Either party may terminate this Agreement without cause by giving the other party written notice.

NOTE: The BNC does not process all the notices you may receive in a case. Notices generated by trustees, attorneys, debtors, and some court-generated notices or orders will continue to be mailed to the address of record at the court.

CHOOSE ONE METHOD

Internet E-Mail with PDF Attachment

Notices are delivered to addresses based on the court's case records, please enter subscriber name and address EXACTLY as it appears on current notices. The following information will only be used to set up your account for the name and address matching process. You may attach additional names and addresses (spelling variations) for which you receive bankruptcy notices.

Firm/Company -OR- Individual Name		**E-Mail Address to Receive Notices:** _____
Address Line 1		Email options: (Check one) __ 1 e-mail with 1 attachment containing up to 2 mb, or approximately 25 notices (default) __ 1 e-mail with multiple attachments, up to 25 (1 notice per attachment) __ individual e-mail message and attachment for each notice
Address Line 2		
Address Line 3		
City, State		Voice Phone Number:
Zip (Zip +4 Required)		To find your 9 digit zip, go to: www.usps.com/ncsc/lookups/lookups.htm

(For a company/corporation) Under penalty of perjury, I the undersigned affirm that I am an authorized officer of the above named company or corporation and I am duly authorized to enter into this agreement on behalf of the named company or corporation; and I affirm that bankruptcy notices for the above named entity, and any attached company names (spelling variations) and addresses, should legally be directed to the named company. I understand that no legal relationship is created between the entity receiving bankruptcy notices herein and the BNC by this election or submission of this form and that neither the BNC nor the court bears any liability for errors resulting from the information submitted herein or as future amendments, modifications or substitutions for this information on behalf of this entity. Name: Signature: Date:	*(For an individual or trustee)* Under penalty of perjury, I affirm that bankruptcy notices for my name and addresses provided above, and any attached spelling variations, should legally be directed to my e-mail address above. I understand that no legal relationship is created between the entity receiving bankruptcy notices herein and the BNC by this election or submission of this form and that neither the BNC nor the court bears any liability for errors resulting from the information submitted herein or as future amendments, modifications or substitutions for this information on behalf of this entity. Signature: Date:
Corporate Officer Title (If applicable)	

(5/25/00)

CHOOSE ONE METHOD

Facsimile Transmission

Notices are delivered to addresses based on the court's case records, please enter subscriber name and address EXACTLY as it appears on current notices. The following information will only be used to set up your account for the name matching process. You may attach additional names and addresses (spelling variations) for which you receive bankruptcy notices.

Firm/Company -OR- Individual Name		**Fax Number to Receive Notices:** _____ Fax notices will be grouped up to 30 pages under one cover sheet
Address Line 1		
Address Line 2		Voice Phone Number: _____
Address Line 3		
City, State		
Zip (Zip +4 Required)		To find your 9 digit zip, go to: www.usps.com/ncsc/lookups/lookups.htm

(For a company/corporation) Under penalty of perjury, I the undersigned affirm that I am an authorized officer of the above named company or corporation and I am duly authorized to enter into this agreement on behalf of the named company or corporation; and I affirm that bankruptcy notices for the above named entity, and any attached company names (spelling variations) and addresses, should legally be directed to the named company. I understand that no legal relationship is created between the entity to receive bankruptcy notices herein and the BNC by this election or submission of this form and that neither the BNC nor the court bears any liability for errors resulting from the information submitted herein or as amendments, modifications or substitutions for this information on behalf of this entity. Name: Signature: Date:	*(For an individual or trustee)* Under penalty of perjury, I affirm that bankruptcy notices for my name and addresses provided above, and any attached spelling variations, should legally be directed to my fax number above. I understand that no legal relationship is created between the entity to receive bankruptcy notices herein and the BNC by this election or submission of this form and that neither the BNC nor the court bears any liability for errors resulting from the information submitted herein or as amendments, modifications or substitutions for this information on behalf of this entity. Signature: Date:
Corporate Officer Title: (If applicable)	

(5/25/00)