

**UNITED STATES BANKRUPTCY COURT
DISTRICT OF RHODE ISLAND**

CHECKLIST FOR § 341 MEETING OF CREDITORS

This is a checklist for debtors in bankruptcy so they can better understand the procedural requirements of their bankruptcy case.

If you provided the court with your social security number and list of creditor names and addresses (the creditor list) today, your case trustee has been assigned. If you have not filed a creditor list today, you will have received a notice advising you that you have 7 days to do so. Once you file this creditor list with the court, your case trustee will be assigned and a § 341 Meeting of Creditors will be scheduled. This information will be contained in the § 341 notice you receive from the court.

Your trustee will administer your case and conduct the § 341 Meeting of Creditors. ***You should contact the trustee*** regarding any questions you may have about the information outlined below that is required to be provided to the case trustee or brought to the § 341 Meeting of Creditors. You should also contact the case trustee if you cannot attend the meeting on the scheduled date. Please be advised however, that the case trustee is prohibited from giving legal advice. Parties without counsel are strongly advised to get an attorney, or should consult Rhode Island Legal Services or the Volunteer Lawyer Program of the Rhode Island Bar Association.

It is ***REQUIRED*** that ***you***, the debtor, ***AND your spouse*** (if the bankruptcy petition was filed jointly) :

*attend the § 341 Meeting of Creditors

*bring ***proper identification*** with you to the § 341 Meeting

*bring your (and your spouse's, if applicable) ***original social security card*** with you to the meeting provide the trustee with a copy of ***your most recent tax return at least ONE week prior*** to the date of your § 341 meeting

*provide the trustee with copies of all documents he/she may request from you prior to the meeting Prior to receiving a discharge, the Bankruptcy Code requires that you (and your spouse, if filing jointly) complete a Financial Management Course.

*see our website for a complete list of approved debtor education agencies at ***www.rib.uscourts.gov*** ***CHAPTER 7 DEBTORS must file a*** Financial Management Course Certificate with the court no later than 60 days after the date first set for your § 341 Meeting of Creditors

****CHAPTER 13 DEBTORS must file a*** Financial Management Course Certificate with the court no later than the last payment under the plan

*IF you filed jointly, the agency will provide each of you with a separate certificate and ***BOTH certificates must be filed with the Court.***